

**ALLEN COLLEGE – UNITYPOINT HEALTH
STANDARD OPERATING PROCEDURE**

Supersedes: 8/02, 1/11, 2/15, 6/19


No: 2-W-100-03

Last Review Date: February 2023

Required Review Date: February 2027

Administrative Unit: Administration

Approved By:



Jared Seliger, PhD, CNMT
President

SUBJECT: Weapons

PURPOSE: To set guidelines to be followed in the event of a suspicion or visual confirmation of a weapon on the Allen College campus.

EFFECTIVE FOR: Faculty, staff, students, UnityPoint Health employees and guests

POLICY: Weapons of any kind shall not be allowed on Allen College property or clinical sites regardless of an individual having weapons permit issued by the state of Iowa or by any other jurisdiction.

Prohibited weapons include but are not limited to shotguns, handguns, airguns, BB guns, bow and arrows, knives, brass knuckles, martial arts weapons, and stun or taser guns. Other prohibited devices include potentially hazardous items such as ammunition, explosives, and fireworks. Allen Hospital Security Officers, Security Lead, Security Manager, Waterloo Police Officers, Black Hawk County Sheriff Deputies and any law enforcement shall be exempt from this policy.

PROCEDURE:

1. Upon the suspicion or visual confirmation of any individual found to have a weapon, security will be notified. Allen Hospital Security will confiscate the identified item(s) and contact the Waterloo Police Department to make an arrest if it is determined this is a law violation and further legal action may be needed. If an eminent danger exists the local police department may be called.
2. Regardless if the incident was criminal in nature, the incident will be reviewed for further disciplinary action by the appropriate administrative officer(s) and/or committee as determined by the president for possible disciplinary action. Any disciplinary action will follow the College's established procedures for such reviews. The return of confiscated items will be at the discretion of security/administration and local police department.
3. Any exceptions to this policy are at the discretion of the Allen College President and/or the Safety and Security Manager for UnityPoint Health – Allen Hospital.